

MEETING MINUTES
Meeting of Eastville Town Council
March 4, 2013

Council Members Present: Councilman Todd Simpson, Councilwoman/Vice-Mayor Eleanor Gordon, Councilman John Crockett, Councilman Ben Fox, Councilwoman Nancy Mulligan and Mayor Jim Sturgis

Council Members Not Present: Councilman Edgar Sturgis

Town Employees Present: Linda Zieger: Bookkeeper, Sgt. David Eder: Town Sergeant, Jack Wescoat: Council, Jonny Stevenson: Town Clerk

At 7:00pm Mayor Jim Sturgis called the meeting to order. **A motion was made by Councilman Simpson to approve the minutes as corrected. Councilwoman Gordon seconded. The motion passed unanimously.**

Financial Report: Linda Zieger, Bookkeeper, reported the bank franchise tax check has been received and the amount is a little more than last year. Councilwoman Gordon stated she had reviewed the water account balances and was happy to announce it was in the black, except for professional fees. The Town audit will not be completed until after tax season. The Council asked Councilwoman Gordon to check with the Town's financial consultant to see if he could provide the Council with a report showing a breakdown of principal and earnings. If that cannot be established, it was suggested by Councilman Simpson that the balances be tracked separately as of now.

Police Report: Sergeant Eder reported that the department had assisted the Exmore and Cape Charles Police Departments this month. The Council requested they be provided his schedule by email so it would be more assessable.

OLD BUSINESS:

1. **TOWN WATER SYSTEM:** Councilwoman Mulligan suggested the Council needs to assess the cost of maintaining the Town's water system. The water tower, although 60 years old, was felt to be better construction than today's towers. Mayor Sturgis reported all the underground mains and the tower are in good condition. Councilwoman Mulligan stated we should assess the Town's capital improvements and keep aware of all the additional costs of the system
2. **DRAPER ADEN:** Mayor Sturgis reported the CCR that Patrick Christman submitted had passed at VDH, and now needed to be distributed in the next water bills. Mayor Sturgis also reported the farmer who had requested we share a well was not interested in our contract. **Councilwoman Gordon moved that the Council has given a consensus to contact Draper Aden and instruct them to use the old well as an observation well and drill a new well on the water tower lot. Councilman Simpson seconded. The motion passed unanimously.**
3. **TOWN OFFICE:** Dan Brown, Town Hall landlord, has requested to know when a convenient time would be to complete the work requested by the Town. It was decided that any time except Mondays and Wednesdays when the Town office is open. **Councilwoman Gordon moved to allow Councilwoman Mulligan to contact T & K and get an estimate for leveling and stabilizing the gazebo. They authorized up to \$1500.00. Councilman Simpson seconded. The motion passed unanimously.**
4. **ANEC:** The town clerk reported the ANEC bill has been paid and we are just waiting for the work to be done.
5. **RURAL WATER UPDATE:** Councilwoman Gordon reported Kenny Reynolds from VRW would be coming on Tuesday, March 12 to finish reviewing the town water system. The Council was hoping the hydrant in front of the old Social Services building would be in place when he comes. **Councilwoman Mulligan moved to request that David Sumners start work on the hydrant by March 11, 2013 and if he is unable to do so, the Town would contact Bundick Well & Pump or Boggs to complete the hydrant job with a valve installation in line both north and south and on the hydrant itself. Councilman Crockett seconded. The motion passed unanimously.**

6. **OLD JAILS/PVA:** Mayor Sturgis reported he was thrilled with the visit from DJG to assess the Old Jail project. They have gone back to work up a proposal with the planning to be broken into segments and priorities to get the Old Jail buttoned-up. The roof replacement should be the first job at an estimate of \$50,000.

7. **POWWOW:** Town Clerk, Jonny Stevenson, reported the Town now had a Facebook page for the event. The rack cards have come in and are now being distributed.

NEW BUSINESS:

1. **BUDGET:** It was decided that Councilwoman Gordon, Councilwoman Mulligan, Bookkeeper Linda Zeiger and Councilman Simpson would be working on the 2014 Town Budget.
2. **TOWN PARK:** Vice-Mayor Gordon suggested Michael Brickhouse be notified not to cut the grass on the lot so early in the season so the flowers that bloom at that time be allowed to do so.
3. **TOWN OFFICE CLEANING:** The cleaning of the office was discussed.

At 8:15, Mayor Sturgis requested a closed session to discuss employees in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body.

Roll Call was taken stating that only issues covered under that section would be discussed in the closed session:

	<u>AYE</u>	<u>NAY</u>
Todd Simpson	X	
John Crockett	X	
Eleanor Gordon	X	
Nancy Mulligan	X	
Ben Fox	X	

Mayor Sturgis declared the closed session ended. A Roll Call was taken stating that only the topic mentioned was discussed during closed session:

	<u>AYE</u>	<u>NAY</u>
Todd Simpson	X	
John Crockett	X	
Eleanor Gordon	X	
Nancy Mulligan	X	
Ben Fox	X	

At 8:40pm Councilman Fox moved to adjourn the meeting. Councilman Simpson seconded. The motion passed unanimously.

Respectfully submitted,

Jonny Stevenson
Town Clerk