

MEETING MINUTES
Meeting of Eastville Town Council
September 3, 2013

Council Present: Todd Simpson, John Crockett, Ben Fox, Eleanor Gordon, Ben Fox

Mayor Present: Jim Sturgis

Council Not Present: Edgar Sturgis

Town Employees Present: Linda Zieger: Bookkeeper, Sgt. David Eder: Police Chief, Jack Wescoat: Town Counsel, Jonny Stevenson: Town Clerk

At 7:03pm Mayor Sturgis called the meeting to order. **Councilman Simpson moved to accept the minutes with one spelling correction. Councilwoman Mulligan seconded. The motion passed unanimously.**

FINANCIAL REPORT: Linda Zieger, Bookkeeper, stated there was nothing out of the ordinary and offered to take questions. She did remind everyone making purchases for the town that they needed to bring the signed receipt, with a description, to her or place it on her desk or in her box timely.

POLICE REPORT: Sgt. Eder distributed the monthly activity report. Mayor Sturgis stated he had received many complaints about the dump trucks serving the new convenience center. Sgt. Eder stated they were not speeding as he had monitored the speed. Sgt. Eder also reported the court date had been changed this month so the funds will not be available until September.

OLD BUSINESS:

1. **DEQ PERMIT:** Councilwoman Gordon reported there had been no update on the permitting process. The amount paid to Draper Aden was being reviewed for the audit in process for the Town.
2. **OLD JAILS:** Councilwoman Mulligan reported the letter to the Board of Supervisors about the request for a reduction in scope of work for the initial deadline on the lease had been mailed .
3. **TOWN AUDIT:** Councilwoman Mulligan reported she had visited PNC Bank to check on setting up a separate checking account as suggested by William Drinnon the Town auditor. She also made inquiries on the processes necessary for loans by the Town. It was also reported that Mayor Sturgis, Councilwoman Mulligan, Councilwoman Gordon, Linda Zeiger, Jonny Stevenson and William Drinnon would all be participating in a training session with Edmunds & Associates software representative on August 14 & 15.
4. **TOWN SIGNAGE:** Mayor Sturgis reported the County had been in contact with him and they are still interested in erecting signage at the entrance to The Hornes to identify the County Administrative offices. He provided mock-ups of possible signage provided by the County showing some possibilities for the Council to review. Mayor Sturgis also stated that PNC Bank had contacted him and they want to replace the sign in front of the bank and wanted to know the Town's ordinance on signage. Councilwoman Gordon stated she had faxed the ordinance to the Philadelphia Sign Company for their review.
5. **ANEC:** Councilwoman Gordon reported she had asked Doug Williams to present an estimate for the work necessary at the Town Park for the electrical box.
6. **BROADBAND:** Mayor Sturgis stated he had forwarded the specifications to Utility Services, the company that maintains the water tower, for their review and approval. Utility Services was concerned with how the antenna would be attached to the tower. Mayor Sturgis will advise of Utility Services answer as soon as he receives it. The Council stated they would love to be able to provide broadband service for their residents.

NEW BUSINESS:

1. **WATER USAGE COST:** Mayor Sturgis reported that he and Councilwoman Gordon had worked on arriving at figures on water gallonage pumped from the well but not billed. This was an effort to begin gathering figures to use in determining how to have the water system pay for itself. Another work session will need to be planned.
2. **LODA:** Mayor Sturgis addressed the Line of Duty Act disability coverage now being offered to the Town for it's police department thru VML. **After some discussion, Councilman Simpson moved to pursue VACORP for a quote on their disability coverage being offered. Councilman Fox seconded. The motion passed unanimously.**
3. **TOWN WATER PRESSURE:** Mayor Sturgis stated his concern about water pressure being low on occasion. He suggested the Town consider an outside warning system on the water tower that would call someone when the pressure was low. It was decided to research estimates on the cost of installation of the system.
4. **SIDEWALKS:** Councilman Simpson voiced his concern about a portion of the sidewalk that seemed to be sinking. Mayor Sturgis stated he would look at the old minutes to see if he could find the agreement the Town had with VDOT stating they would pay for the sidewalk repairs. Councilman Simpson was also concerned that the sidewalks and curbs

were not being trimmed as they should be. It was the consensus of the Council to contact Michael Brickhouse to trim the curbs.

Sgt. Eder reported that VDOT was due to come and redo gutters and sweep the town

At 8:01 Councilwoman Mulligan moved to recess the meeting until August 14 & 15 for the meeting with the Edmunds & Associates training.

Respectfully submitted,

Jonny Stevenson, Town Clerk

**August 14 & 15
Town Office**

Edmunds & Associates training began at 9:00 am each day.

In attendance were:

Councilwoman Gordon

Councilwoman Mulligan

Linda Zieger, Bookkeeper

Jonny Stevenson, Town Clerk

William Drinnon, Auditor

Lauren Sedberry, Edmunds Trainer

Minutes were unnecessary as there were only two council members in attendance.

Respectfully Submitted,

**Jonny Stevenson
Town Clerk**